

## **OVER THE ROAD (OTR) DRIVER**

Reports to: Distribution Manager

FLSA Status: Non-Exempt

**PURPOSE:** Drive a 53' tractor-trailer with a capacity of 80k lbs., to transport and deliver goods or materials in liquid, loose, or packaged form. May be required to unload truck & use automated routing equipment.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Check vehicles to ensure that mechanical, safety, and emergency equipment is in good working order.
- Report vehicle defects, accidents, traffic violations, or damage to the vehicles.
- Check all load-related documentation to ensure that it is complete and accurate.
- Operate equipment, such as truck cab computers, CB radios, and telephones, to exchange necessary information with bases, supervisors, or other drivers.
- Maintain logs of working hours and of vehicle service and repair status, following applicable state and federal regulations.
- Travel overnight, several nights out per week (possibly two weeks, as required).
- Maneuver trucks into loading or unloading positions, following signals from loading crew and checking that vehicle and loading equipment are properly positioned.
- Unload and load freight off/on trailers; lift freight and other objects of various shapes, sizes, and weights (up to 50 lbs. frequently and greater than 75 lbs. occasionally).
- Perform all other duties as assigned.

### **SKILLS**

- Equipment Maintenance - Performing routine maintenance on equipment and determining when and what kind of maintenance is needed.
- Active Listening - Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Time Management - Managing one's own time and the time of others.
- Coordination - Adjusting actions in relation to others' actions.
- Reading Comprehension - Understanding written sentences and paragraphs in work related documents.
- Judgment and Decision Making - Considering the relative costs and benefits of potential actions to choose the most appropriate one.

### **QUALIFICATIONS**

- High School Diploma (or GED or High School Equivalence Certificate)
- Minimum of two (2) years of verifiable driving experience/100,000 OTR miles experience required
- Minimum age requirement of 25 years.
- Minimum of two (2) years of verifiable driving experience on the type of equipment being hired to operate.

- Must hold a valid class of license for the type of equipment to be operated.
- Must not have been involved in a major chargeable or preventable accident within the past five (5) years. Major defined as an accident costing in excess of \$10,000 or where there was a death or serious injury.
- Must not have been involved in more than two (2) minor chargeable or preventable accidents within the past five (5) years.
- No more than three (3) motor vehicle-moving violations within the past five (5) years.
- No convictions of impaired driving charges within the past five (5) years.
- No convictions of a criminal offense involving a commercial vehicle.
- Must be in good health as verified through a physical examination and able to comply with all Federal, Provincial & State Department of Transportation requirements.
- Available to work a variety of shifts, including days, evenings, nights, and weekends.

## PHYSICAL DEMANDS

- Safely climb in and out of a tractor cab and trailer.
- Sit for extended periods of time in a truck tractor and/or forklift
- Safely walk and stand for extended periods of time on various surfaces that may be uneven or slippery.
- Operate a tractor/trailer combination up to 14 consecutive hours (11 hours driving, total of 14 hours on duty), in all types of weather, while safely transporting goods.
- Safely walk, reach, bend, climb, push, pull, twist, squat and kneel as necessary to perform the job duties.
- Overnight travel required.
- Possesses the following attributes to safely operate the truck:
  - Control Precision - The ability to quickly and repeatedly adjust the controls of a machine or a vehicle to exact positions.
  - Multi-limb Coordination - The ability to coordinate two or more limbs (for example, two arms, two legs, or one leg and one arm) while sitting, standing, or lying down. It does not involve performing the activities while the whole body is in motion.
  - Far Vision - The ability to see details at a distance.
  - Depth Perception - The ability to judge which of several objects is closer or farther away from you, or to judge the distance between you and an object.
  - Problem Sensitivity - The ability to tell when something is wrong or is likely to go wrong. It does not involve solving the problem, only recognizing there is a problem.
  - Spatial Orientation - The ability to know your location in relation to the environment or to know where other objects are in relation to you.